

CITY OF CARLISLE
SPECIAL CITY COUNCIL ORGANIZATIONAL MEETING
Wednesday, January 2, 2008
6:00 P.M.
Carlisle City Hall Council Chamber

Officials present: Mayor Ruth Randleman, Council Members Drew Merrifield, Douglas Hammerand, Eric Mahnke Alma Reed and Robert VanRyswyk, Fire Chief Scott Burger, Deputy Clerk/Treasurer Kay Black and City Administrator Neil Ruddy. City Attorney Robert Stuyvesant was absent.

Mayor Randleman called the meeting to order at 6:01 P.M.

Motion by VanRyswyk, second by Hammerand to SET THE SECOND AND FOURTH MONDAY NIGHTS OF EACH MONTH AT 7:00 P.M. FOR REGULAR MEETINGS OF THE CARLISLE CITY COUNCIL. Motion by VanRyswyk, second by Hammerand to amend the motion to SET THE SECOND AND FOURTH MONDAY NIGHTS OF EACH MONTH AT 6:30 P.M. FOR REGULAR MEETINGS OF THE CARLISLE CITY COUNCIL. Roll call vote on the amended motion: VanRyswyk - Aye, Hammerand - Aye, Mahnke - Aye, Reed - Aye, Merrifield - Aye, carried unanimously.

Motion by Hammerand, second by Mahnke to NAME THE CARLISLE CITIZEN AS OFFICIAL PUBLICATION FOR THE CITY OF CARLISLE. Roll call vote: Hammerand - Aye, Mahnke - Aye, Reed - Aye, Merrifield - Aye, VanRyswyk - Aye, carried unanimously.

Motion by Mahnke, second by Hammerand to name Great Western Bank, Peoples Savings Bank, Edward D. Jones, Heartland Coop, Iowa Public Agency Investment Trust [IPAIT], Bankers Trust and Des Moines Credit Union as DEPOSITORIES FOR THE CITY OF CARLISLE. Roll call vote: Mahnke - Aye, Hammerand - Aye, VanRyswyk - Aye, Merrifield - Aye, Reed - Aye, carried unanimously.

Motion by Mahnke, second by VanRyswyk to APPOINT NEIL RUDDY AS CITY CLERK. Roll call vote: Mahnke - Aye, VanRyswyk - Aye, Merrifield - Aye, Hammerand - Aye, Reed - Aye, carried unanimously.

Motion by Hammerand, second by Mahnke to APPOINT KAY BLACK AS DEPUTY CLERK. Roll call vote: Hammerand - Aye, Mahnke - Aye, Reed - Aye, Merrifield - Aye, VanRyswyk - Aye, carried unanimously.

Motion by Hammerand, second by Reed to APPOINT ROBERT STUYVESANT AS CITY ATTORNEY. Roll call vote: Hammerand - Aye, Reed - Aye, Mahnke - Aye, VanRyswyk - Aye, Merrifield - Aye, carried unanimously.

Motion by Mahnke, second by Hammerand TO RE-APPOINT DANE WRIGHT AND PEGGY O'NEILL TO 5-YEAR TERMS, EXPIRING 12-31-12 ON THE PLANNING AND ZONING COMMISSION, subject to acceptance by the appointees. Roll call vote: Mahnke - Aye, Hammerand - Aye, VanRyswyk - Aye, Merrifield - Aye, Reed - Aye, carried unanimously.

Motion by VanRyswyk, second by Hammerand to RE-APPOINT MARK ELLIS TO A 5-YEAR TERM, EXPIRING 12-31-12, ON THE BOARD OF ADJUSTMENT, subject to acceptance by the appointee. Roll call vote: VanRyswyk - Aye, Hammerand - Aye, Merrifield - Aye, Mahnke - Aye, Reed - Aye, carried unanimously.

Motion by Mahnke, second by Reed RE-APPOINT BOB GRAY TO A 4-YEAR TERM, EXPIRING 12-31-11, ON THE CEMETERY BOARD OF TRUSTEES, subject to acceptance by the appointee. Roll call vote: Mahnke - Aye, Reed - Aye, Merrifield - Aye, VanRyswyk - Aye, Hammerand - Aye, carried unanimously.

It was explained that the Police Chief is appointed by the Mayor with the approval of a majority of the City Council, the Fire Chief is elected by the Fire Department and appointed by the Mayor, subject to the approval of the Council and the Mayor Pro-Tem is appointed by the Mayor.

Mayor Randleman APPOINTED ERIC MAHNKE AS MAYOR PRO-TEM.
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It was reported that neither the subordination of USDA debt nor the Corps of Engineers 404 permit has been approved for the NORTHWEST AREA SANITARY SEWER EXTENSION PROJECT so no action was recommended on the contracts and bonds or the sewer rate schedule. Doug Walker, 7650 SE 52nd St., stated that the City needs to contact property owners with an update on the project and that copies of the signed easements should be sent to property owners with the compensation checks.

Motion by Mahnke, second by Hammerand to APPROVE MAYOR RANDLEMAN'S APPOINTMENT OF RON FOX AS CHIEF OF POLICE. Roll call vote: Mahnke – Aye, Hammerand – Aye, VanRyswyk – Aye, Merrifield – Aye, Reed – Aye, carried unanimously.

The appointment of the Fire Chief will be scheduled for the first meeting in July after the Fire Department election.

There was consensus to accept the appointment of THE FOLLOWING DEPARTMENT, BOARD AND ORGANIZATION REPRESENTATIVES: Ruth Randleman – Departments: City Hall, Police, Fire and Rescue and Organizations: Metropolitan Advisory Council, MPO Bicycle-Pedestrian Roundtable and Mid-Iowa Association of Local Governments; Alma Reed - Departments: Streets and Sidewalks and Library and Organization: Ball Field Agreement Negotiating Committee; Doug Hammerand - Departments: Storm Sewer and Sanitary Sewer and Organizations: Metropolitan Advisory Council and MAC Legislative Action Committee; Eric Mahnke - Departments: Community Building, Parks and Recreation and Cemetery and Organizations: Ball Field Agreement Negotiating Committee, Metropolitan Advisory Council and Scotch Ridge Center Steering Committee; Drew Merrifield - Department: Water and Organizations: Scotch Ridge Center Steering Committee, Central Iowa Regional Drinking Water Commission and Mayor's Public Safety Policy Advisory Cabinet and Robert VanRyswyk - Department: Electric.

It was explained that after Council meetings will be held on the Tuesday after all Council meetings to explain Council decisions to staff members and that staff meetings will be held on the Friday before the first Council meeting of the month to review items with department heads. It was decided to schedule the after Council meetings for 8:00 to 8:30 A.M and the department head meetings for 2:30 P.M.

The goal-setting worksheet from the December 3, 2007 strategic planning and goal-setting work session was reviewed. Completion of trails, modification of TIF and urban renewal districts, engineering RFP's for the Main St. paving and County Line Road paving and realignment projects, repair of existing sidewalks and completion of missing portions of the existing sidewalk system, new athletic facilities, the comprehensive plan, the marketing plan, the use of unexpended fund balances, annexation planning and the need to have a shared vision for Carlisle's future growth were discussed.

Motion by Merrifield, second by Reed TO ADJOURN AT 9:40 P.M. Roll call vote: Merrifield – Aye, Reed – Aye, Mahnke – Aye, Hammerand – Aye, VanRyswyk – Aye, carried unanimously.

Ruth Randleman, Mayor

Attest:

Neil Ruddy, Administrator/Clerk